

## Request for Refund of Application Fee

I, \_\_\_\_\_, am requesting a refund of the application fee and/or deposit I paid on \_\_\_\_\_ (date), because at the time I paid the application fee and or deposit, the unit I was applying for had already been rented or there were qualified applicants ahead of me who have been or will be approved for the unit.

Amount Paid (attach copy of receipt & bank statement) \_\_\_\_\_

APARTMENT COMMUNITY/RENTAL PROPERTY \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY, STATE, ZIP \_\_\_\_\_

PHONE \_\_\_\_\_ EMAIL \_\_\_\_\_

An application fee is not eligible for a refund if:

1. Renter was given rental criteria in advance, chose to apply anyway, and were denied based on not meeting those rental criteria
2. Renter arranged with a housing provider to be on a waiting list or in line for a future vacancy, or
3. Renter chose to apply multiple places so they could have multiple options

Please refund amounts paid electronically, if payment was made electronically, or send refund of fee to:

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY, STATE, ZIP \_\_\_\_\_

If refund is not received in 10 days, I intend to make a claim to the Utah Application Fee Dispute Fund, administered by the Utah Apartment Association, who may contact you to review if you are following state laws and best practices pertaining to collecting and approving applications.

Signed,

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Name

Phone

Email